

BROUGHTON IN AMOUNDERNESS PARISH COUNCIL

DRAFT Minutes of the Parish Council Meeting.
Held at Toll Bar Cottage, Garstang Rd, and Broughton.
Tuesday 5th September 2023 7pm,

Present: Cllrs. Mrs. P. Hastings, P. Bunting, N. Parkinson, L. Oldcorn, L. Brown
& Cllr. M. Bell.

In attendance: Mrs. A. Nicholls – Clerk. City Cllr. Stephen Whetham

1. **Apologies for absence.**
Cllr. S. Sargeant
2. **Declarations of Interests-**
None.
3. **Minutes** The minutes of the Parish Council meetings held 18th July 2023 were confirmed and signed as a correct record.
4. **Reports from meetings and agree actions from committees that are not part of the agenda**

4. Cottage Management Committee: 22nd August 2023

Oral report by chair Cllr Hastings minutes on website
The Cllrs agreed to Cllr Hastings recommendations

Finance Committee 5th September 2023

Oral report by chair Cllr Parkinson, minutes attached
The Cllrs agreed to Cllr Parkinson's recommendations

5. Items for consideration

i) Traffic Issues

- **Yellow lines suggested for Northway**

It was discussed and resolved that the yellow lines for Northway are exactly what the residents and school need. The Chair as been informed that this may take up to a year due to the consultation process. The Clerk was asked to write to Highways saying the Parish Council fully support the planned yellow lines and them to expedite the process.

- **Lack of progress with traffic issues at the crossroads**

The company who provided the SPID's Morelock only want to provide the Local Authority with the software to analyse the data. It is hoped now this is available progress will be made

- **Concerns about the traffic speeds in the village**

Speed guns have been purchased and they will arrive 3rd October 2023. Cllr Bunting will look after them and liaise with the school.

The SPID's on Whittingham Lane are going to put on hold until it can be ascertained the value of the data analysed from the existing SPID's. Once this is agreed the Parish Council will need to find a location that is agreed by the Road Safety Officer ,Road Safety Department Highways and Transport and the residents.

The Chair wrote a press release about speeding concerns in the Village which to date only the Garstang Courier as published. It will be put on FACEBOOK

ii) Action Plan: updates

Progress on the plans for the KGV field

The Chair now has the revised plans and a survey has been carried out under the existing carpark. The culverted water course is not draining properly so there may be a need to dig up part of the football pitch when work begins.

Progress on the “Broughton Masterplan”

Work is being undertaken on the design code ensuring any new build will be no more than three stores high and mature trees and habitats will be preserved.

JBA will update the Strategic Environmental Assessment originally done by themselves in 2017 at a cost of £2458 plus VAT which will be paid for from CIL

Neighbourhood Plan Review

The Parish Council and Neighbourhood Plan Review group have been made aware by the Preston City Council Officers that Preston have sufficient sites already allocated to meet their housing need to 2036. The “call for sites” will report in October to the Central Lancashire Core Strategy Steering Group and at that point the Neighbourhood Plan Review group will make a decision as to whether to include any specific new sites in the revised plan.

The Parish Council are still committed to continuing work with Wain homes on the development at Keyfold Farm as this will bring significant community value to the parish, This site was one of the three that the Parish Council approached in 2021 for purchase with a view to acquiring a site for a new park and allotments. The owners/developers of this site were the only willing to work with the Parish Council to include Parish Action points generated by the original action plan the ongoing surveys and consultations with interested parties. If this site progresses the Parish will gain a public access park and circular footpath, preserving a number of mature trees and ponds, the primary school will gain additional land to assist with their expansion, the scouts will gain a site for their new base and the village will gain a care facility,

Progress with the Charity Trustees in agreeing a date for the Business Transfer for Toll Bar Café.

It was discussed and resolved to arrange a meeting between representatives of the trustees and Parish Council to agree a way forward for the cafe. Due to the staffing issues earlier this year the café is not yet able to demonstrate a consistent financial position. The Parish Council will be prepared to discuss assistance if needed.

However, for the sake of the staff and the length of time needed for the TUPE process a date for the charity to take on the café needs to be formally agreed, be that 1st January or the 1st April 2024.

VAT

The Finance Committee agreed in principle providing the paperwork comes through as agreed verbally with a settlement of £9288.97 which was ratified by the Full Parish Council

External Audit Report

The final External Audit Report as not yet been received this is deferred to the next meeting

6. Lengthsman

Concerns have been raised that despite contracting a Lengthsman for an additional day there was very little visible evidence of additional work other than litter picking and leaf blowing being

undertaken in the village. It was discussed and resolved to terminate the contract as at the 1st October 2023. Five Parish Councilors voted for the motion and one abstained.

The position will be re advertised.

7. Financial Matters

The Parish Councilor's approved the detailed list of transactions provided by the Clerk. It was resolved to approve the Parish Council and Toll Bar Cottage Accounts and bank reconciliation up to 31st August 2023

Future meeting dates:

14th November 2023 Cottage Management Committee

10th October 2023: Finance scrutiny meeting will take place at 6:15pm and the main meeting will continue at 7pm

7th November 2023 Budget Challenge meeting 4pm

Update from Preston CC Steve Whittam

1. I am currently dealing with a vehicle damage issue with a claimant, utility company and LCC that has proved to be challenging. Alleged damage occurred under the motorway bridge near The Roundabout at the bottom of D'Urton lane - small pothole marked with white paint.
 2. As you know play area on D'Urton development signed off and open following a call to PCC. Quite why it took so long to sign off is a mystery.
 3. Visited building site on near Boyes farm re parking on the road as raised by resident at Julys meet. I've checked it regularly and work vans etc are parked on the pavement so road restriction is limited to deliveries that are requested first thing I will continue to monitor.
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